

Tools: Create Test from Pool

Step 1: Click on **COURSE TOOLS - TESTS/SURVEYS/POOLS**

Step 2: Click on **TESTS**

Step 3: Click on **BUILD TEST**

Tests

Tests are a means of assessing student performance. You have the option to build a test or import a test. [More Help](#)

Build Test Import Test

Click **Build Test** to start.

Step 4: Give it a Name, a Description (optional) and Instructions, then click **SUBMIT**:

TEST INFORMATION

Name

Description
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Exam 1

Path: p Words:1

Instructions
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Click on the above link to take this 50 question test|

Click **Submit** to proceed.

Cancel **Submit**

Step 5: Click on **REUSE QUESTION/FIND QUESTIONS**:



You will see the **POOLS** you have created listed:

Step 6: Select the **POOL** you would like to use. In this example, my **POOL** name is NSG 2041 XAM 1 S19 and you will see a list of the questions in the **POOL**. Click on first box to select all the questions to add to your Test. If there is more than one page of questions, click on the right chevron to move to the next page:

Find Questions

Questions are organized by the **Criteria** listed on the page. Use the **Criteria** drop-down lists to search for questions to add to the test. Click **Submit** to finish. Click **Cancel** to return to the previous page. [More Help](#)

Search current results: Go

Browse Criteria

View ▼ Reset to Default

Pools

☐ All Pools

☒ NSG 2041 Exam 1 S19

☐ NSG 2041 Quiz 2 S19

Tests

Question types

Categories

Topics

Levels of Difficulty

Criteria Summary

Pools NSG 2041 Exam 1 S19

Displaying 1 to 25 of 50 items

Question Display ▼

Mode ☒ Copy selected questions ☐ Link to original questions

☒

Question Text ▲

Question Type

Mode

Points

Source Name

Source Type

<input checked="" type="checkbox"/>	<input type="checkbox"/> 2' Which of the foll: '2' Which of the following interventions should the nurse implement to preven...	Multiple Answer	<input type="checkbox"/> Copy -	-	NSG 2041 Exam 1 S19	Pool
<input checked="" type="checkbox"/>	<input type="checkbox"/> 2'The nurse is prepa: '2'The nurse is preparing to administer morphine sulfate to a client who is i...	Multiple Choice	<input type="checkbox"/> Copy -	-	NSG 2041 Exam 1 S19	Pool
<input checked="" type="checkbox"/>	<input type="checkbox"/> 2'Which of the follo: '2'Which of the following clinical stages of anesthesia is characterized by t...	Multiple Choice	<input type="checkbox"/> Copy -	-	NSG 2041 Exam 1 S19	Pool
<input checked="" type="checkbox"/>	<input type="checkbox"/> A client is ordered: A client is ordered 500 milligrams of Amoxicillin orally. There is 125 millig...	Multiple Choice	<input type="checkbox"/> Copy -	-	NSG 2041 Exam 1 S19	Pool

Selected Questions: 25 ☐

Cancel

Click on the first box at the top again and you will see that you have gotten all 50 questions. Then Click **SUBMIT**:

Find Questions

Questions are organized by the **Criteria** listed on the page. Use the **Criteria** drop-down lists to search for questions to add to the test. Click **Submit** to finish. Click **Cancel** to return to the previous page. [More Help](#)

Browse Criteria

View Reset to Default

Pools

☐ All Pools

☒ NSG 2041 Exam 1 S19

☐ NSG 2041Quiz 2 S19

Tests

Question types

Categories

Topics

Levels of Difficulty

Criteria Summary

Pools | NSG 2041 Exam 1 S19

Displaying 26 to 50 of 50 items

Question Display

Mode Copy selected questions Link to original questions

<input checked="" type="checkbox"/>	Question Text	Question Type	Mode	Points	Source Name	Source Type
<input checked="" type="checkbox"/>	The patient states t: The patient states that she is very nervous and has many questions about her ...	Multiple Choice	Copy -	-	NSG 2041 Exam 1 S19	Pool
<input checked="" type="checkbox"/>	The physician orders: The physician orders 30ml/kg of 0.9% Normal saline to infuse over two hours...	Multiple Choice	Copy -	-	NSG 2041 Exam 1 S19	Pool
<input checked="" type="checkbox"/>	What nursing interve: What nursing intervention is a priority for the client experiencing acute pain?	Multiple Choice	Copy -	-	NSG 2041 Exam 1 S19	Pool
<input checked="" type="checkbox"/>	What primary respons: What primary responsibility does the circulating nurse have in the intraopera...	Multiple Choice	Copy -	-	NSG 2041 Exam 1 S19	Pool

Selected Questions: 50

You will see a notification that the questions have been added to your test:

Success: 50 questions added as a copy.

Step 7: Scroll to the bottom of the 50 questions and choose **OK**:

You will see the Test and a No under Deployed.

Next, you will deploy the test to the appropriate Week and edit the Settings.

Step 8: Go to the Week where you would like the test to go and select **ASSESSMENTS/TESTS**:

Week 1

Build Content

Assessments

Tools

Partner Content

Introduc
This is We

Reading

Test

Survey

Assignment

Self and Peer Assessment

Mobile Compatible Test

McGraw-Hill Assignment

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Step 9: Select the test and click SUBMIT:

ADD TEST

Create a new test or select an existing test to deploy.

Create a New Test

Add an Existing Test

Select Test Below

NSG 2041 Exam 1

Click **Submit** to add this test. Click **Cancel** to quit.

Step 10: Select SETTINGS:

- Choose YES next to **OPEN TEST IN NEW WINDOW**
- Choose YES next to **MAKE AVAILABLE TO STUDENTS**
- Option to allow Multiple Attempts

Test Instructions

Click on the above link to take this 50 question test.

☐ Show Instructions to students before they begin the test.

Open test in new window ☒ Yes ☐ No

TEST AVAILABILITY

Make available to students ☒ Yes ☐ No

Add a new announcement for this test ☐ Yes ☒ No

☐ Multiple Attempts


☐ Allow Unlimited Attempts ☐ Number of Attempts

Score attempts using

Last Graded Attempt

- Do not select FORCE COMPLETION
- Option to Set Timer
- Select Display After and Display Until by clicking on Calendar and Clock
- DO NOT put in a Password



☐ Force Completion
Once started, this test must be completed in one sitting.




☐ Set Timer
Set expected completion time. Selecting this option also records completion time for this test. Students will see the timer option before they begin the test.


Minutes

Auto-Submit
☒ OFF ☐ ON

OFF: The user is given the option to continue after time expires.
ON: Test will save and submit automatically when time expires.

☒ Display After  
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

☒ Display Until  
Enter dates as mm/dd/yyyy. Time may be entered in any increment.




☐ Password
Require a password to access this test.


- Option to set Due Date
- Option to now allow students to start the Test after the due date has passed

DUE DATE

Set the date the assessment is due. Optionally, do not allow students to take a test once the due date has passed.

*Submissions are accepted after this date, but are marked **Late**.*

☐ Due Date  
Enter dates as mm/dd/yyyy. Time may be entered in any increment.


☐ Do not allow students to start the Test if the due date has passed.
Students will be unable to start the Test if this option is selected.

- Option to Include this Test in the Grade Center (can hide it from students in GC)
- Option to show Feedback
- Recommend choosing ONE AT A TIME for Test Presentation

SELF-ASSESSMENT OPTIONS

If this test is a self-assessment, choose to include or hide the scores in the Grade Center. NOTE: If an instructor decides to include the test in the Grade Center after it was hidden, all prior attempts will be deleted.

☒ Include this Test in Grade Center score calculations

Grade Center items excluded from summary calculations are also excluded from weighting. Also note that if some weighted items are included in calculations and other weighted items are not, grade weight calculations will be skewed.

☐ Hide results for this test completely from the instructor and the Grade Center

If this option is selected, the instructor will not be able to see any student grades, view answers, aggregate results, or download result details. To protect student privacy, this choice cannot be reversed later without deleting all attempts.

SHOW TEST RESULTS AND FEEDBACK TO STUDENTS

Test results and feedback are available to students after they complete a test. Set up to two rules to show results and feedback. Rules occur based on the events selected. Each rule specifies when and what to show students; such as scores, answers, and feedback for each question.

When ⓘ	Score per Question ⓘ	Answers ⓘ	Feedback ⓘ	Show Incorrect Questions ⓘ
After Submission ⌵	<input checked="" type="checkbox"/>	<input type="checkbox"/> All Answers <input type="checkbox"/> Correct <input type="checkbox"/> Submitted	<input type="checkbox"/>	<input type="checkbox"/>
-----Choose----- ⌵	<input type="checkbox"/>	<input type="checkbox"/> All Answers <input type="checkbox"/> Correct <input type="checkbox"/> Submitted	<input type="checkbox"/>	<input type="checkbox"/>

TEST PRESENTATION

☒ All at Once

Present the entire test on one screen.

☐ One at a Time

Present one question at a time.

☐ Prohibit Backtracking

Prevent changing the answer to a question that has already been submitted.

☐ Randomize Questions

Randomize questions for each test attempt.

Click **Submit** to edit options for this test. Click **Cancel** to quit.

Cancel

Submit

You will see the Test in your week.